



Office of the City Manager

CONSENT CALENDAR
December 13, 2022

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Liam Garland, Director, Public Works
 Subject: Contracts: Consultants for On-Call Transportation Planning Services

RECOMMENDATION

Adopt five Resolutions authorizing the City Manager to execute individual contracts and any amendments, each for the period January 1, 2023 through June 30, 2028 for a total amount of all contracts not to exceed \$5,000,000 with the following consultants for On-call Transportation Planning Services:

1. Alta Planning + Design, Inc. for an amount not to exceed \$1,000,000.
2. Community Design + Architecture for an amount not to exceed \$1,000,000.
3. Fehr & Peers for an amount not to exceed \$1,000,000.
4. NN Engineering, Inc. for an amount not to exceed \$1,000,000
5. Toole Design Group, LLC for an amount not to exceed \$1,000,000.

FISCAL IMPACTS OF RECOMMENDATION

As an on-call contract, funding is subject to appropriation in the FY 2023 fiscal year and future fiscal year Transportation budgets in various funds to be determined, as planning, design and engineering needs for projects arise. Task orders to consultants to complete work under these contracts will be issued only when the necessary funds are available and appropriated. Award of an on-call contract does not guarantee any set level of expenditure until a task order is issued.

CURRENT SITUATION AND ITS EFFECTS

The Public Works Department uses consultants to support a variety of work plan programs and projects. The Transportation Division within Public Works has used contracts for work that is specialized, such as environmental review; bicycle and pedestrian plan implementation; preparation of complex grant applications; and civil and traffic engineering. On-call consultants have also enabled the City to meet tight schedules when short-term work needs to be done.

The Transportation Division will utilize these services as needed to complete an update to the City's Bicycle Plan; develop a Berkeley Transit Plan; update the City's Vision Zero Action Plan; support staff in completing grant applications; and complete other potential long- and short-term tasks under the consulting services categories listed in the RFQ. These categories are: Multi-Modal/Complete Streets Transportation Planning; Traffic

Engineering; Project Development, Funding and Management; Urban Design and Streetscape Improvements; and Environmental Analysis.

BACKGROUND

On July 20, 2022, the City released a Request for Qualifications (RFQ) under Specification No. 22-11508-C for On-call Transportation Planning Services. The RFQ requested Statements of Qualification from firms, or teams of firms, to assist Public Works Transportation staff with complex planning, design and traffic engineering projects.

Submittals were due September 13, 2022, and the City received eight eligible Statements of Qualification. A selection panel of Public Works staff reviewed and scored each submittal. Staff recommends contracting with five firms: Alta Planning + Design, Community Design + Architecture, Fehr & Peers, NN Engineering, and Toole Design Group, the firms that received the highest scores.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The projects that will be undertaken by the on-call transportation planning consultants were selected to improve transportation safety and efficiency, and to promote overall transportation sustainability and resiliency for Berkeley. These projects are intended to increase the number of Berkeley residents and visitors walking, biking, and taking transit, while decreasing vehicle miles travelled and related greenhouse gas emissions. This is consistent with the Berkeley Climate Action Plan, which sets a target of reducing transportation emissions 80% below year 2000 levels by 2050. The Plan further states that transportation modes such as public transit, walking, and bicycling must become the primary means of fulfilling the City's mobility needs in order to meet this target.

RATIONALE FOR RECOMMENDATION

All submittals were reviewed and scored according to the criteria in the RFQ. Staff selected firms that were deemed the most qualified to assist the City.

ALTERNATIVE ACTIONS CONSIDERED

Projects could be carried out by current City staff. However, that would require long-term reassignment of transportation planning, traffic engineering and civil engineering staff resources that would significantly delay or defer other work plan priorities.

CONTACT PERSON

Farid Javandel, Deputy Director of Transportation, Public Works, 981-7061
Beth Thomas, Principal Planner, Public Works, 981-7068

Attachments:

- 1: Resolution: Alta Planning + Design, Inc.
- 2: Resolution: Community Design + Architecture
- 3: Resolution: Fehr & Peers
- 4: Resolution: NN Engineering, Inc.
- 5: Resolution: Toole Design Group, LLC

RESOLUTION NO. ##,###-N.S.

CONTRACT: ALTA PLANNING + DESIGN, INC. FOR ON-CALL TRANSPORTATION
PLANNING SERVICES

WHEREAS, on July 20, 2022, the City released a Request for Qualifications (Specification No. 22-11508-C) seeking firms or individuals to provide On-call Transportation Planning Services; and

WHEREAS, on September 13, 2022, the City received eight submissions, which were reviewed and rated; and

WHEREAS, the submission from Alta Planning + Design, Inc. has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funding is currently available in the FY 2023 budget and additional funding will be identified and requested for appropriation as projects arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with Alta Planning + Design, Inc. for On-call Transportation Planning Services for the contract period of January 1, 2023 through June 30, 2028 in an amount not to exceed \$1,000,000. A record signature copy of said contract and any amendments is to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT: COMMUNITY DESIGN + ARCHITECTURE FOR ON-CALL
TRANSPORTATION PLANNING SERVICES

WHEREAS, on July 20, 2022, the City released a Request for Qualifications (Specification No. 22-11508-C) seeking firms or individuals to provide On-call Transportation Planning Services; and

WHEREAS, on September 13, 2022, the City received eight submissions, which were reviewed and rated; and

WHEREAS, the submission from Community Design + Architecture has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funding is currently available in the FY 2023 budget and additional funding will be identified and requested for appropriation as projects arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with Community Design + Architecture for On-call Transportation Planning Services for the contract period of January 1, 2023 through June 30, 2028 in an amount not to exceed \$1,000,000. A record signature copy of said contract and any amendments is to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT: FEHR & PEERS FOR ON-CALL TRANSPORTATION PLANNING SERVICES

WHEREAS, on July 20, 2022, the City released a Request for Qualifications (Specification No. 22-11508-C) seeking firms or individuals to provide On-call Transportation Planning Services; and

WHEREAS, on September 13, 2022, the City received eight submissions, which were reviewed and rated; and

WHEREAS, the submission from Fehr & Peers has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funding is currently available in the FY 2023 budget in project budgets and additional funding will be identified and requested for appropriation as projects arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with Fehr & Peers for On-call Transportation Planning Services for the contract period of January 1, 2023 through June 30, 2028 in an amount not to exceed \$1,000,000. A record signature copy of said contract and any amendments is to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT: NN ENGINEERING, INC. FOR ON-CALL TRANSPORTATION PLANNING SERVICES

WHEREAS, on July 20, 2022, the City released a Request for Qualifications (Specification No. 22-11508-C) seeking firms or individuals to provide On-call Transportation Planning Services; and

WHEREAS, on September 13, 2022, the City received eight submissions, which were reviewed and rated; and

WHEREAS, the submission from NN Engineering, Inc. has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funding is currently available in the FY 2023 budget and additional funding will be identified and requested for appropriation as projects arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with NN Engineering, Inc. for On-call Transportation Planning Services for the contract period of January 1, 2023 through June 30, 2028 in an amount not to exceed \$1,000,000. A record signature copy of said contract and any amendments is to be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT: TOOLE DESIGN GROUP, LLC FOR ON-CALL TRANSPORTATION
PLANNING SERVICES

WHEREAS, on July 20, 2022, the City released a Request for Qualifications (Specification No. 22-11508-C) seeking firms or individuals to provide On-call Transportation Planning Services; and

WHEREAS, on September 13, 2022, the City received eight submissions, which were reviewed and rated; and

WHEREAS, the submission from Toole Design Group, LLC has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funding is currently available in the FY 2023 budget and additional funding will be identified and requested for appropriation as projects arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with Toole Design Group, LLC for On-call Transportation Planning Services for the contract period of January 1, 2023 through June 30, 2028 in an amount not to exceed \$1,000,000. A record signature copy of said contract and any amendments is to be on file in the Office of the City Clerk.

